



Earn While You Learn

Earn While You Learn (EWYL) is a Careers, Employment & Leadership program focused on finding Curtin students casual and part-time jobs on campus.

FAQs ABOUT EARN WHILE YOU LEARN

What are the benefits of EWYL?

- You can find paid work that fits around your study
- Save travel time by negotiating your work hours around your study timetable
- Course/faculty specific projects can boost your relevant work experience
- Enhance your employability skills for future jobs
- Practice your job application skills and build your resume

What types of jobs can I get through EWYL?

There are a wide variety of short and long term positions available on campus. Potential opportunities include but are not limited to:

- Marketing and communication assistants
- Student tutors
- Customer service roles
- Administrative roles
- Helpdesk and tech support
- Research or project assistant
- Faculty specific projects
- Web and graphic design

Areas of Curtin University that have recruited students through EWYL in the past include the Faculty of Health Sciences, Curtin Business School, the Faculty of Science and Engineering, Careers, Employment & Leadership, The Learning Centre, UniPass and more.

How long should I expect to be employed for?

Each position varies; some casual positions may be for a certain time period, e.g. four weeks or five hours, to allow students with busier schedules to work short term. Other part time or casual positions may last for several months, a whole semester or an entire year.

I have a very busy schedule and can only spare a few hours a week, is this ok?

It depends on the job. We will generally say in the job ad whether the hours are set or flexible. Many on campus jobs can be scheduled around your uni hours.

I am an international or postgraduate student, can I apply?

Yes, this program is for all students, including postgraduate students. International students must have the right to work in Australia. If you are unsure, please check your visa conditions for the amount of hours you are legally allowed to work.

I have just graduated or am no longer enrolled at Curtin, can I still apply?

No, EWYL is for students who are currently enrolled/studying at Curtin University. If you are interested in career opportunities at Curtin University, please visit the Future Staff website at futurestaff.curtin.edu.au/

Will I need a Police Check (NPC)?

Yes, everybody who works for Curtin University must provide a current National Police Certificate before commencement. However, you do not need to get a Police Certificate until you have been offered a paid position.

Where do I get a NPC?

Application forms for National Police Certificates are available [online](#) or at participating Australia Post outlets. You must present 100 points of identification when applying, and an application fee is payable. For more information, please visit the [Our Services/Information Access](#) page of the WA Police website at www.police.wa.gov.au.

The job advertisement asks me to address the essential criteria. Do I need to address all criteria?

Yes, if the job lists essential criteria you must address each one with a specific example from your experience. If you do not address the essential criteria, the employer won't know if you have relevant skills and you are less likely to progress to the interview stage.

What if I need help with my application?

Curtin Careers, Employment & Leadership can assist you with all parts of your application. Your resume will have been reviewed by a Careers, Employment & Leadership team member as part of the EWYL application process, however we also provide assistance with writing cover letters, addressing selection criteria and preparing for interviews. Please visit the [Careers, Employment & Leadership website](#) to find out more about how we can assist you.

HOW TO APPLY FOR EARN WHILE YOU LEARN

1. Complete the two compulsory modules, Workplace Rights and Responsibilities and Boosting Your Professionalism, along with the Resume Module. All modules are available through [Curtin Challenge](#), log in using your Oasis details, then click on the Careers Challenge icon.
2. Once you have completed the modules, you will be entered into the EWYL talent pool. It is still your responsibility to check UniHub for advertised [EWYL positions](#).